

Dear [INSERT NAME],

I hope this email finds you well. I am writing to express my strong interest in attending the upcoming Association of Washington School Principals (AWSP)/ Washington Association of School Administrators (WASA) Summer Conference, scheduled to take place from June 23rd-25th in Spokane, WA. I believe that participation in this event will significantly benefit our school community and contribute to our ongoing success.

The AWSP/WASA Summer Conference offers a comprehensive platform for professional development, networking, and learning opportunities tailored specifically to school leaders like us. Here are some compelling reasons why I believe attending this conference is essential:

Professional Development: The conference features a diverse range of workshops, sessions, and keynote presentations focused on current trends, best practices, and innovative strategies in education leadership. These sessions will enhance my leadership skills and equip me with practical tools to address challenges and drive positive change within our school.

Networking Opportunities: Attending the conference will provide valuable networking opportunities with fellow educators, principals, and leaders from across Washington State. Engaging with peers and experts in the field will enable me to exchange ideas, share insights, and collaborate on solutions to common challenges we face in our roles.

Access to Expertise: The conference brings together renowned experts and thought leaders in education, leadership, and related fields. By attending workshops and sessions led by these experts, I will gain valuable insights, perspectives, and strategies to enhance our school's performance and effectiveness.

Updates on Educational Trends and Policies: Staying informed about current educational trends, policies, and initiatives is crucial for effective decision-making and planning within our school. The conference will provide updates on these developments, ensuring that our leadership team remains well-informed and prepared to navigate challenges and opportunities in the education landscape.

Continuing Education Credits: Many sessions at the conference offer opportunities to earn continuing education credits or professional development hours, which will contribute to my ongoing licensure or certification requirements.

Many school districts also have TPEP 664 fund can use to pay for Summer Conference. Utilize these typically unused funds to remove the financial burden of conference. With budget cuts coming for many districts in 2024, removing cost inhibitions is another excellent point to make to your leadership team.

Most Importantly: School and district leaders are on the front lines of education. The role of a school leader can become an isolating one, and there are days when it's easy to lose hope. As

Lori Hayes says, this is why it's so important to gather together with likeminded individuals to "refuel and recharge in order to get back in the trenches and better serve the individuals you have committed your life to serving." Summer Conference is the exact place to do that.

In light of these benefits, I am confident that attending the AWSP/WASA Summer Conference will not only benefit my professional growth but also contribute to the advancement of our school community. I am committed to sharing the knowledge, insights, and resources gained from the conference with our leadership team and implementing strategies to address our school's specific needs and goals.

I have attached documents outlining the conference agenda and other helpful details. I am more than willing to discuss this further and address any questions or concerns you may have.

Thank you for considering my request. I am eager to represent our school at the AWSP/WASA Summer Conference and contribute to our collective pursuit of excellence in education leadership.

Warm regards,

[Your Name]

[Your Position]

[Your Contact Information]

[Agenda](#)

[Event Page](#)